

## Guidelines for obtaining Verification Certificate online

1. Visit the eParimap portal (<https://dolmwb.gov.in>)
2. For new user, register by clicking the 'signup' tab in the home page and by following the subsequent instructions. Registered email will be the respective user id.
3. Log in to the eParimap portal (<https://dolmwb.gov.in>) using your registered user id and password.
4. The Initial Verification Procedure/ Reverification procedure, available in the website may be seen.
5. Click on the 'apply for VC tab'
6. Fill up the online application form with necessary details.
7. Upload the necessary supporting documents
8. Click on the apply button.
9. Successful submission shall be intimated by the system via email/SMS
10. Date, time and place for presentation of Weight or measure before the designated Legal Metrology Officer shall be intimated by the system via email/SMS
11. Present the Weight or measure before the designated Legal Metrology Officer on the stipulated date, time and place.
12. Pay the prescribed verification fees online through GRIPS, before verification of the weight or measure by the designated Legal Metrology Officer.
13. Verification fees are required to be deposited as per Rule 16 of the West Bengal Legal Metrology (Enforcement) Rules, 2011
14. Fees for Verification are prescribed in Schedule IX of the West Bengal Legal Metrology (Enforcement) Rules, 2011
15. Digitally signed Verification/Rejection Certificate of the weight or measure presented shall be delivered online in the registered mail/mobile number, which can be downloaded by the User. User can download his/her verification certificate from **My VC Applications** in user dashboard.